

SPECIAL COUNCIL MEETING
SEPTEMBER 28, 2015 AT 5:00 PM

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Zajkowski, Volkert, Hansen, Kittel, Ard, and Jackson.

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

Mayor's Appointment

Mayor Fred Horne appointed Marla Hall to the Library Board. Alderman Kittel moved to confirm this appointment, seconded by Alderman Jackson and carried.

Payroll Services

Kari Kraft explained the process for reviewing our current payroll program versus new systems. Both the City and Utility staff reviewed the current payroll process from beginning to end. A lot of areas are duplicated at this time. We had vendors come in and evaluate our current process as well. The current process is very manual. One report that was needed regarding sick and vacation hours took eight hours to compile because everything has to be figured out manually. They met with three payroll vendors and reviewed their systems based on efficiency, transparency, ability to have multiple users, and cost. The timing of this change coincides with the proposed transition to a Paid Time Off. This new system will interface with our current City and Utility accounting systems. All employees could go onto a portal and look up their information. Everything would be automated. Staff recommended moving forward with Paychex as our new third-party payroll administrator to be implemented in time for 2016 ACA compliance assistance and the first payroll of 2016. The City's cost for this system will be \$12,500 for the first year and \$10,250 each year after. Alderman Ard moved to approve Paychex as our third-party payroll administrator, seconded by Alderman Zajkowski and carried. The contract will go to Finance for their recommendation.

Contract Award for 2015 Richmond Crossing Phase 3 Project

Jeremiah Wendt explained that six bids were received for this project. The low bidder was McCabe Construction for \$325,745.20. The project will start this year, sit over the winter and wrap up in the spring. Alderman Zajkowski moved to approve the contract with McCabe Construction for \$325,745.20, seconded by Alderman Ard and carried.

Public Works Vehicle Replacement

Jeremiah Wendt reviewed the need to replace the tandem axle plow and the dual rear wheel pickup with dump box. The cost of a new tandem axle plow is \$180,000 to 190,000. The cost of the dual rear wheel pickup is approximately \$50,000 less \$10,000 for the trade-in. Alderman Ard moved to proceed with bidding a new tandem axle plow and dual rear wheel pickup with dump box, seconded by Zajkowski, and carried.

Police Lieutenant Position

Alderman Volkert moved to have Mike Darrow provide an analysis on the Police Lieutenant Position and present this information to the City Council at the work session on October 26, 2016 and no hiring in the mean time, seconded by Alderman Ard and carried.

Resolution #091502 Exemption from County Library Tax

Alderman Kittel offered the following resolution and moved for its adoption:

RESOLUTION #091502
REQUESTING APPLICATION FOR EXEMPTION
FROM COUNTY LIBRARY TAX

WHEREAS, the County Board for St. Croix County, Wisconsin levies a county library tax; and

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides that any city, town or village which levies a tax for public library service and appropriates and expends for a library fund as defined by section 43.52(1) of the Wisconsin Statutes during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of the property in the city, town, or village for the current year is exempt from the county library tax; and

WHEREAS, the City of New Richmond will, in 2016, appropriate and expend an amount in excess of that calculated above.

NOW THEREFORE, BE IT RESOLVED that the City of New Richmond hereby requests of the St. Croix County Board of Supervisors that the City of New Richmond be exempted from the payment of any county tax for the support of public library service as provided in Section 43.63(2) of the Wisconsin Statutes.

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded by the City of New Richmond Clerk to the following parties:

Carleton A. Friday Memorial Library
155 East First Street
New Richmond, WI 54017

St. Croix County – County Clerk
1101 Carmichael Road
Hudson, WI 54016

Motion was seconded by Alderman Zajkowski and carried.

Communications and Miscellaneous

None

Alderman Ard moved to adjourn the meeting, seconded by Alderman Zajkowski and carried.

Meeting adjourned at 6:10 p.m.

Tanya Reigel
City Clerk